2023-24 Continuous Improvement Plan
Review Checklist

DISTRICT / LEA #	DISTRICT / LEA NAME	DATE OF REVIEW

CONTINUOUS IMPROVEMENT PLAN NARRATIVE
2023-2024 Narrative Update Exemptions

Did the district / charter provide an updated 2023-24 Continuous Improvement Plan Narrative? ☐ **YES** ☐ **NO**

- If Yes, proceed to Narrative Review Checklist
- If No, review the following criteria to determine if the district / charter school meets the criteria exempting them from providing an updated narrative:
  - District / charter school has indicated that they are not providing a 2023-24 Continuous Improvement Plan Narrative because they have *not* made any substantial changes to the information (mission, vision, community involvement description) included in their previous Continuous Improvement Plan Narrative or Combined District Plan Narrative ☐ YES ☐ NO
  - District / charter school had a fully compliant 2022-23 Continuous Improvement Plan Narrative or is continuing a previously-granted narrative exemption ☐ YES ☐ NO

Is district / charter school exempt from providing an updated 2023-24 Continuous Improvement Plan Narrative? ☐ **YES** ☐ **NO**

REVIEW KEY (for the "Included" column)
X = Fully Addressed
/ = Partially Addressed
Blank = Not Addressed

NARRATIVE REVIEW

Section: Mission and Vision

Continuous Improvement Plan – Narrative Requirements		
Included	**Required Item**	**Notes**
	District/LEA mission and vision statements.	

Section: Community Involvement in Plan Development

Continuous Improvement Plan – Narrative Requirements		
Included	**Required Item**	**Notes**
	Information indicating how the district/LEA engaged students, parents, educators, and the community in the development of the Continuous Improvement Plan.	

METRICS AND DEMOGRAPHICS REVIEW

Section: Introductory Information

Continuous Improvement Plan & Literacy Intervention Plan – Metrics Requirements		
Included	**Required Item**	**Notes**
	Link to the district / charter school report card (idahoschools.org, as publicly released by the State Department of Education) is provided to address previous year(s) of data and LEA demographics.	

Section I: Student Achievement & Growth Metrics – Current & Previous Year Performance Targets

Included	Required Item	Notes
	2022-23 Performance Targets (as previously set in the LEA's 2022-23 CIP) for all blue-shaded Section I Metrics.	
	2023-24 Performance Targets are set for all blue-shaded Section I Student Achievement & Growth Metrics.	

Section II: Literacy Proficiency & Growth Metrics – Current & Previous Year Performance Targets

Included	Required Item	Notes
	2022-23 Performance Targets (as previously set in the LEA's 2021-22 CIP) for all Section II Metrics.	
	2023-24 Performance Targets are set for all Section II Literacy Proficiency & Growth Metrics.	

Section III: How LEA Measures Progress Towards Literacy Goals and Targets

Included	Required Item	Notes
	LEA completed Section III.A, including the following: ☐ At least one (1) metric created by the LEA to measure literacy progress. Metric(s) is distinctly different from any metrics in the previous sections. ☐ At least 1 prior year of data is included for each LEA-chosen metrics. If the metric(s) do no not have previous data available, LEA has indicated that appropriately. ☐ 2023-24 Performance Targets are set for each LEA-chosen metric.	
OR		
N/A	LEA completed Section III.B by providing a brief narrative that identifies how the LEA plans to measure literacy progress that includes the following: ☐ At least one clear metric that is quantifiable. ☐ Reflection on prior performance. ☐ At least one goal or target for future (2023-24) performance.	

Section IV: How LEA Measures Progress Towards College & Career Advising & Mentoring Goals

Included	Required Item	Notes
	LEA completed Section IV.A, including the following: ☐ At least one (1) metric created by the LEA to measure progress towards college and career advising and mentoring goals. Metric(s) is distinctly different from any metrics in the previous sections. ☐ At least 1 prior year of data is included for each LEA-chosen metrics. If the metric(s) do no not have previous data available, LEA has indicated that appropriately. ☐ 2023-24 Performance Targets are set for each LEA-chosen metric.	
OR		
N/A	LEA completed Section IV.B by providing a brief narrative that identifies how the LEA plans to measure progress towards college and career advising and mentoring goals. The narrative includes the following: ☐ At least one clear metric that is quantifiable. ☐ Reflection on prior performance. ☐ At least one goal or target for future (2023-24) performance.	

Section V: Report of Progress Narrative

Continuous Improvement Plan – Metrics Requirements		
Included	**Required Item**	**Notes**
	An appropriate narrative is provided that describes the progress the LEA made during the 2022-23 school year towards the Continuous Improvement Plan Performance Targets LEA set by the LEA in its 2021-22 CIP, as provided in the previous Sections I-IV.	

Section VI: Staff Performance – Previous Year Results & Current Year Performance Targets

Continuous Improvement Plan – Metrics Requirements		
Included	**Required Item**	**Notes**
	Groups of staff are appropriately aggregated by grade and subject or goal. The assessment tool is identified for each group.	
	Previous year (2022-23) results are provided for all aggregated staff groups.	
	2023-24 Performance Targets are set for all aggregated staff groups.	